

Undergraduate Students

Guide to your Termly College Accommodation Bill

Invoicing Schedule

The College will send you an invoice for services provided to you.

Term	Invoice items	Invoice issue date (on or around)	Payment due
Michaelmas	<u>Freshers</u> - Michaelmas term standard charges including Caution Money Deposit <u>Continuing students</u> - Full term standard charges, plus Easter term 'ad-hoc' charges relating to the prior academic year	5 th October	14 days from date of invoice
Lent	All students - Lent term standard charges, plus Michaelmas term 'ad-hoc' charges	18 th January	14 days from date of invoice
Easter	All students - Easter term standard charges, plus Lent term 'ad-hoc' charges	26 st April	14 days from date of Invoice
Final Invoice - Graduands	Any additional accommodation charges outside of licence agreement to the end of University term, plus Easter term 'ad-hoc' charges where applicable	14 th June	25th June
Continuing Students - Summer Accommodation	If you stay in College at any period during July - 15 th September any accommodation will be invoiced in advance for the duration of your stay	1 st July	14 days from date of invoice

Invoices will be emailed to your **Cambridge email address** (@cam.ac.uk). Please ensure that you also check your Spam inbox.

Standard charges - made up of the accommodation charge (if living in College accommodation).

Students living in private (i.e. non-College) accommodation are required to pay the Amenities Charge at a reduced rate.

There is also a standard charge each term for the Medical Taxi Scheme.

Ad-hoc charges - made up of any additional nights accommodation during academic term outside of licence agreement, printing charges, replacement Key/University card charges, linen charge, bed pack & mattress hire etc. and are charged in arrears in the following term.

For further information on understanding college charges and costs, please see [College website](#).

SAMPLE College bill invoice - issued at the start of Michaelmas, Lent & Easter terms

Undergraduate students living in College.



Murray Edwards College
University of Cambridge

Huntingdon Road
Cambridge CB3 0DF
Telephone: (01223) 762241 Fax: (01223) 763110
Email: student.accounts@murrayedwards.cam.ac.uk
VAT No. 732 1332 75
Registered Charity No: 1137530

Murray Edwards College

Please note that our payment terms are 14 days from issue of invoice

All payments should be made in Pounds Sterling

Invoice

To pay by direct bank transfer (preferred method)

Account Name: Murray Edwards College
Sort Code: 20-17-68 Account No: 60670987
IBAN REF: GB07 BARC 2017 6860 6709 87
SWIFTBIC REF: BARCGB22

Bank details to pay by bank transfer

Cheques made payable to Murray Edwards College

Please reference your College A/c No. (Shown below)

Invoice Number	SLS00032900
Invoice Date	16/10/2020
College A/c No.	STUT0001

DATE	DESCRIPTION	AMOUNT (€)
15/10/2020	Caution Money	200.00
15/10/2020	Medical Taxi MT20	3.30
15/10/2020	40Hn Rm6	2,022.00

One-off charge included in 1st college bill invoice (Michaelmas term) ONLY

Please quote your College Account number as reference with all payments

Please Note: Accommodation charge is based on 40 Huntingdon Road rooms in 2020, and varies for accommodation in other buildings/houses.

Amount to be paid – please DO NOT round Up or Down

Payment is due within 14 days of invoice **2225.30**

REMITTANCE ADVICE - PLEASE DETACH AND FORWARD WITH YOUR PAYMENT

College A/c No.	Date of Issue	Invoice Number	Remittance
STUT0001	16/10/2020	SLS00032900	2225.30

If paying by cheque, please detach and return with payment